

MINUTES OF MEETING OF SELECTMEN/SEWER COMMISSIONERS

Date of Meeting: February 2, 2010
Date of Transcription: February 3, 2010
Transcribed by: Janet Wilson

1. CALL MEETING TO ORDER BY CHAIRMAN

2. ROLL CALL

Selectmen Present: Bruce D. Sauvageau, Chairman
John P. Cronan, Clerk
Brenda Eckstrom
M. Jane Donahue
Walter B. Cruz, Sr.

Also present: Mark J. Andrews, Town Administrator

Selectman Sauvageau asked for a moment of silence for the passing of Municipal Maintenance employee Richard Lamothe who passed away.

3. ANNOUNCEMENTS

Selectman Sauvageau stated that a letter was received from the District Attorney regarding the Computer audit. The letter states that they would be returning all of the discs and will also copy all 84 and return all but 15, which will be returned directly to the Police Chief rather than the board for confidential reasons. They also indicated in the letter that the only disc out of the 84 they have reviewed and imaged are the 15 – they have only reviewed the Police Department data and have closed their Grand Jury investigation with no finding with respect to the Board of Selectmen. They have referred the matter concerning the investigation to both the Inspector Generals office and the Ethics Department for further investigation. Once the discs are received the board will decide how to go forward.

On Saturday, February 6th at the Middle School auditorium from 1 to 3pm, the Charter Review Committee will hold a public informational meeting. You will hear from experts from other Towns what their experience has been. You will have the opportunity to question these individuals on the changes they made.

On Saturday, February 20th at the same place same time the Charter Review Committee will hold an open forum where the public can ask questions and discuss the proposed changes the committee has made.

The Charter Review Committee is planning for several more meetings to be announced shortly.

The Community Arts in Action will host Floyd Collins the musical on Sunday Feb 21st at 3:00 p.m. at the Wareham High School.

4. **CITIZENS PARTICIPATION**

(none)

5. **CONSENT AGENDA**

- a. Authorization to sign bills and documents, etc.
- b. Approval of the November 3, 2009, December 8, 2009 and December 15, 2009 executive session meeting minutes

The board asked that some corrections be made to the minutes and be placed on next week's agenda.

6. **LICENSES & PERMITS**

- a. Application for a one-day all alcoholic beverages license permit by the First Congregational Church of Wareham, 5 Gibbs Avenue, Wareham, c/o Anthony C. Jeffrey for a charity fundraiser-fashion show on February 13, 2010 from 5:00 p.m to 10:00 p.m. under the provisions of Chapter 138 of MGL.

Present before the board: Anthony Jeffrey

Mr. Jeffrey was seeking a one-day all alcoholic beverages license for the First Congregational Church of Wareham.

MOTION: Selectman Cronan moved to approve the application for a one-day all alcoholic beverages license permit by the First Congregational Church of Wareham, 5 Gibbs Avenue, Wareham, c/o Anthony C. Jeffrey for a charity fundraiser-fashion show on February 13, 2010 from 5:00 p.m to 10:00 p.m. under the provisions of Chapter 138 of MGL. Selectman Eckstrom seconded.

VOTE: 5-0-0 (Unanimous)

7. **TOWN ADMINISTRATOR'S REPORT**

Wareham Home Rule Legislation–Eight (8) Liquor License: On 1/28/2010 Mr. Andrews attended a hearing for the eight additional licenses. The Joint Committee on Consumer Protection and Professional Licensure heard the testimony on Senate Bill 2133. The Senators that were present received the bill while the House members (in particular the Chairman) were looking for more specific information. He will be working with staff on gathering this information.

- 2. **Glenn Cove and Onset Beach Mobile Home Park:** The Project to replace the easement through a portion of the mobile home park is proceeding smoothly. As reported last week, the Pre Construction meeting was successful and to date 20 proposals have been distributed. Bids are due Friday, February 12, 2010.

3. **2011 Budget Update:** The Governor has filed his budget–House 2. As promised, he level funded School Aid Chapter 70 and Lottery Aid, Reimbursement accounts were adjusted based on amounts paid-out; Police Career Incentive and Aid to Public Libraries were reduced the most. Unlike previous years, our assessment went down. Mr. Andrews will be adjusting the budget numbers to reflect these items. In tracking our local receipts for FY2010 the Town is on track with FY09. The Board should remember that Local Receipts were reduced anticipating the slow economy continuing. We will consider adjusting these numbers as well but still remain below last year's amount. We have received the Annual MV Excise Commitment and the amount is less than last year by approximately \$100,000. We will be weighing this heavily while reviewing our numbers.
4. **Finance Committee Meeting:** The Town Accountant and Mr. Andrews attended the Finance Committee meeting last week. The Chief of Police presented his budget, which was well received. We presented the Local Aid numbers and the Local Receipts analysis. The meeting went very well.
5. **Capital Planning Budget:** The Capital Planning Committee has developed a spreadsheet for capital submittals. This is the first step in the development of a usable capital plan. The forms are distributed electronically and returned similarly. Once the committee reviews them a complete report and budget will be prepared.
6. **Tour and Discussion at Upper Cape Regional School:** Mr. Andrews meet with Kevin Farr, Superintendent of Upper Cape Cod Regional Technical School. Kevin provided lunch in the culinary department where the server was a student from Wareham. The servers did an outstanding job and the food was excellent. Following lunch, Mr. Farr gave me a tour of the building and overview of the various programs. He has requested that staff prepare a list of potential projects to submit to UCCRS for them to schedule.
7. **Senior Work Off:** The Senior Work-Off Program was very successful in previous years. By law, the Board of Selectmen needs to reestablish the program each year. The current program allows for 75 participants and \$750.00 for 100 hours of service. Mr. Andrews asked the board to reestablish the program with no changes.

Recommended Action: Motion for the Board to continue the Senior Work-Off program for the FY2011 real estate abatement under the provisions of Mass. General Law Ch. 59 Section 5K with the following provisions:

- a. Any full-time, year-round resident homeowner and taxpayer who is at least sixty (60) years old in the Town of Wareham may receive, on a home that he/she owns and occupies, a Senior Citizen Property Tax Work-off Credit, not to exceed seven hundred and fifty dollars (\$750.00) in any fiscal year.
- b. The program shall be coordinated through the Council on Aging, which shall oversee the program. The program will be administered through the coordinated

efforts of the Council on Aging, the Board of Assessors, the Tax Collector, and the Town Administrator.

- c. The program shall include the following information, which the Council on Aging shall oversee:
 - o The documentation of year-round residency.
 - o Selection of participants.
 - o The signing of an Affidavit by the applicant attesting to his/her qualifications for the program.
 - o The signing of the participation agreement under which the applicant agrees to adhere to the policies of the program.
 - o The determination of the skills and assignment preferences of the applicant, and the recommendation to the Town Administrator for the assignment of the applicant to a Town department.
- d. Applicants must submit to a CORI check.
- e. Applicants must fill out a Town Liability Waiver.
- f. Active Town of Wareham employees will not be eligible for this program.
- g. The maximum number of participants under the program will be seventy-five (75).

MOTION: Selectman Cronan moved to continue the Senior Work-Off program for the FY2011 real estate abatement under the provisions of Mass. General Law Ch. 59 Section 5K with the provisions listed. Selectman Eckstrom seconded.

VOTE: 5-0-0 (Unanimous)

8. **Current Capital Projects:** The roof at the EMS building is completed and the contractor is working on the punch list. The heating system in the Police Station is fully installed, has been inspected and is operational. This system is 98% energy efficient vs. the 05% system that was in the building. And the heating system in the Multi Service center is on track to be completed by week's end. Mr. Andrews would like to commend Joe Edwards for overseeing these projects and ensuring their smooth completion.
9. **Resurfacing of Route 6 and Route 28:** A pre-construction meeting is scheduled in the MassDOT District 5 Office Thursday, February 11, 2010 at 1:00PM to discuss any potential problems related to the proposed work. The Town has been invited.
8. **TOWN BUSINESS**

- a. Any town business
- b. RFP for legal services

MOTION: Selectman Donahue moved to have an RFP for legal services. Selectman Eckstrom seconded.

VOTE: 4-1-0 (Selectman Cronan opposed)

- c. Any town business

Selectman Eckstrom went over the guidelines for the Senior Work-Off program.

SELECTMEN/SEWER COMMISSIONERS MEETING – 2-2-10 (CONT'D)

Selectman Eckstrom also stated that she received a letter from Heidi Blythe with the Wareham land Trust that stated they are applying for another grant to protect 35 acres on Patterson Brook and would like a letter of support from the board.

MOTION: Selectman Eckstrom moved the board to approve giving a letter of support for the Patterson Brook conservation project. Selectman Donahue seconded.

VOTE: 4-0-1 (Selectman Sauvageau abstained)

Selectman Eckstrom asked Mr. Andrews to check on the piano that the Wareham High School is inquiring about. The Town received a letter from Mr. Newall awhile back stating that if the piano wasn't being used the music students would like to have it at the High School.

Selectman Donahue was looking to form a pay as you throw committee.

MOTION: Selectman Donahue moved the board to create a pay as you throw committee as an advisory committee. Selectman Eckstrom seconded.

VOTE: 5-0-0 (Unanimous)

9. **SEWER BUSINESS**
(None)

10. **LIAISON REPORS**
(None)

11. **ADJOURNMENT**

MOTION: Selectman Eckstrom moved to adjourn. Selectman Donahue seconded.

VOTE: 5-0-0 (Unanimous)

12. **SIGNING OF DOCUMENTS APPROVED BY THE BOARD**

Respectfully submitted,
Janet Wilson
Department Assistant

The foregoing minutes were submitted to the Board of Selectmen/Sewer Commissioners on:

Attest: *John P. Cronan*, Clerk

Date Signed: 2-10-10

Date sent to the Town Clerk: 2-10-10